



# CWS-LANCASTER INTERNSHIP

## Community Engagement Intern

**CWS- Lancaster serves the refugee and immigrant communities of Central Pennsylvania.** Through hard work and a long-term commitment of support, people who once had no hope are discovering the means of transforming their lives. We work with faith groups, organizations, and individuals to provide help and homes to refugees, and work to build a hospitable community in the United States for uprooted people so that they can fashion a better future.

**Position:** Community Engagement Intern

**Reports to:** Senior Communications Specialist

**Hours and Length:** 3 days/week for autumn term (internship lasts approximately 10 – 12 weeks)

### Basic Intern Responsibilities:

- Assist in ongoing development and management of the CWS-Lancaster social media strategy and programs
- Support office storytelling initiatives with a focus on digital media content production, through the research and writing of stories, collection of photos and video for use in social media, electronic and print communication channels, including interviews with refugee and immigrant clients, staff, employers, volunteers, and supporters.
- Assist in planning and supporting CWS/Lancaster events, including World Refugee Day celebration (June) and the Extraordinary GIVE (November)
- Assist in engaging with the local newspapers, radio and TV stations.

### Qualifications:

- Communications, Visual Arts, Marketing and Business, Nonprofit Management, or related majors
- Senior undergraduate students
- Outgoing, enthusiastic personality; comfortable working with diverse populations
- Experience with social media and electronic communication channels
- Communication, writing, photography and video experience and skills
- Creativity and initiative to follow through on projects
- Excellent organizational, problem-solving, and planning skills
- Ability to work independently and be a self-starter
- Cultural competency and a strong desire to work in a cross-cultural environment
- **Must be 21 years of age or over.** Must have a valid driver's license and insurable driving record

**Applying Instructions:** Send cover letter and resume to [gsnader@cwsglobal.org](mailto:gsnader@cwsglobal.org). Please state semester of preference. Applications will be accepted on a rolling basis.

Note: Any applicant selected for the internship is required to have a university agreement from your current or former university or educational institution that indicates the internship would be related to your education or studies.